

Welcome to the



**Northern Cambria Learning Center Pre-K Counts
Cambria County Child Development Corporation**

Located at:

Northern Cambria Elementary School
601 Joseph Street
Northern Cambria, PA 15714

Phone: 814-948-5880

Email: mkarlheim@ncsd.k12.pa.us ncprek@cccdc.us

Full Parent Handbook is located on the CCCDC website:
www.cccdc.us under “Forms”

Northern Cambria Learning Center Pre-K Counts program provides preschool services to preschool children ages 3 & 4 by September 1st. The Northern Cambria Learning Center is operated by Cambria County Child Development Corporation in partnership with the Northern Cambria School District (NCSD) and is housed in the Northern Cambria School District Elementary building. This preschool program follows the curriculum and policies of the NCSD.

ARRIVAL, DEPARTURE, PARKING:

Your child will become the program’s responsibility upon arrival from the bus and signed into Brightwheel; program staff will meet them at the main entrance. Northern Cambria Learning Center will be responsible for your child until the end of the day when children are escorted to the bus to return home and signed-out of Brightwheel. For families picking-up or dropping-off your children, you will do so from the rear entrance following pick-up/drop-off lanes. Children will be escorted to/from the rear entrance by NCSD staff.

You will need to enter the main office at Door “B” and press the buzzer on the left for entry into the office. Please drive cautiously as many of our children are arriving or departing. For the safety of the children, please do not leave your car running in the parking lots, nor leave any child unattended in your vehicle.

OPERATING SCHEDULE:

The Northern Cambria Learning Center Preschool Program will follow the Northern Cambria School District's school calendar. This includes any holidays, snow delays, early dismissals, and cancellations with the exception of the following added days to equal 180 program days:

In accordance with the Pennsylvania Pre-K Counts Statute, Regulations, and Guidelines, § 405.41., School Term, it is mandatory for Pre-K Counts to operate 180 instructional days each year. This requires that class must be held for all students enrolled in the Pre-K Counts Program additional days. You will be notified via Brightwheel with these dates.

These dates may be a virtual school day:

October 12, January 15, February 12, April 16

The program operates following the Northern Cambria School District calendar from 8:30 AM until 3:30 PM. You will be given a copy of the yearly schedule.

Northern Cambria Learning Center will be CLOSED: Weather related days (following Northern Cambria School District delays and cancellations and Northern Cambria School District calendar). Announcements via One Call system and local news stations.

In the case of your child's absence or tardiness:

Please report your child's change of schedule (absence or tardiness) via Brightwheel or phone.

EMERGENCY INFORMATION:

Emergency drills are conducted at NCLC once a month. In the case of a true evacuation emergency, the children participating in our program will be relocated to **Polish Legion, 3802 Bigler Avenue or NCSD High School, 813 35th Street**. If an emergency does occur, and we cannot return to our regular facility, you will be contacted by one of our staff members who will explain the emergency pick-up location information and procedures. You will still be required to sign-out your child before taking them home. Please do not try to contact the program during emergencies as the phone line needs to stay open for emergency management communication, the program will contact you via Brightwheel or phone.

The programs of the Cambria County Child Development Corporation also comply with the Day Care Emergency Operation Plans outlined by the Pennsylvania Emergency Management Agency. This plan is available in the Parent/Teacher Resource Book located near the parent resource center.

