



Cambria County Child Development Corporation

300 Prave Street, Suite 101, Ebensburg, Pennsylvania 15931

Phone: (814) 472-6341 or 536-5443 Fax: (814) 472-6460

Christina Baughman, Executive Director

Shasta Wagner, Education Director

Treasured Times Daycare Center

728 Ben Franklin Hwy., Suite 500

Ebensburg, PA 15931 PH: 814-471-3870

Director: Ms. Melanie Bender

www.cccdc.us

Parent/Caregiver:(PleasePrint) _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Custodial Parent's work phone: _____

Childs Name	Date of Birth	Start Date

Weekly Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
Arrival					
Departure					

The Treasured Times Daycare Center will provide child care services Monday through Friday, 5:45 AM until 6:15 PM for children from infancy (6 weeks) to Kindergarten enrollment. Breakfast, lunch and snack are provided. If your child will not be attending for the day, you must call or Brightwheel message before 9:00AM. Failure to do so may result in being charged the full daily rate. **Schedules are due by Wednesday prior to care.**

Rate Information: 4 day minimum applies to all age groups

Minimum fee for age group is billed weekly even if your child does not attend. The Administrative office of CCCDC must be notified in writing of any change in care. Change in care forms can found on the CCCDC website at: www.cccdc.us or be picked up at the facility.

Infant/toddler (Birth -24 mo.)	10 hour day \$30.50 (\$122 at 4 day minimum)	Add charge over 10 hours- \$7.50 per hour/per child
Older toddler (24 mo – Kindergarten)	10 hour day \$29.50 (\$118 at 4 day minimum)	Add charge over 10 hours- \$7.50 per hour/per child
Occasional Care	Limited to one day per week and availability Billed at the full day rate for age group.	
Allowable leave	One week per calendar year (January to December) Monday through Friday	

Additional charges: \$10.00 per 15 minutes/per child—Early drop off/late pickup
\$25.00 plus bank charges- Returned checks

Treasured Times Daycare Center

Family Discount (applied to full day of care only) :	
2 children enrolled	5% discount
3 children enrolled	7% discount
4 children or more enrolled	10% discount

Payment information:

- 1) One week security deposit equal to 4 day minimum for age group and first week fee per child are DUE PRIOR to starting program (\$122.00/\$118.00)
- 2) All payments can be made through BRIGHTWHEEL with a credit/debit card/checking account (ACH) OR cash OR personal checks can be delivered to the main office at 300 Prave Street, Suite 101, Ebensburg, PA 15931. If you have billing questions, please call Wendy Vought at 814-472-6341 ext.26 or email wvought@cccdc.us
- 3) Optional Days- If you choose to sign up for care on “optional days” (Holidays, Act 80 days, etc.) and do not cancel by the survey end date, you WILL be charged the full day rate.
- 4) **NON PAYMENT will result in discontinuation of services.**

Person child may be released to:

Name _____

Relationship _____

Phone # _____

Person child may be released to:

Name _____

Relationship _____

Phone # _____

I, the Parent/Guardian

_____ Received complete written program information at the time of enrollment

_____ Agree to update the emergency contact/parental consent form information whenever changes occur or every 6 months at a minimum.

Parent signature

Date

Provider signature

Date